



Help Sheet

Step 1. Agency Questions:

7. Include all staff in your organization that work in employment programs and services.

11. Does your organization purchase a benefits plan on it's own or as part of a larger network of agencies?

Step 2. Job Questions:

8. Answer this question if have only one person with this job title whose individual wage can be reported.

If you are filling out this survey for more than one staff with this job title, skip down to question 9.

9. If the range of compensation varies amongst staff with the same job title, please enter an average range.

12. Enter an average number of years of tenure for this job title.

13. This question relates to the highest and lowest tenure in your organization.

14. If some or all of your staff with this job title are funded by fee-for-service, that number will be determined by the total number of staff with this job title reported in question 2 minus what is reported in either core-funded or project-funded.